

Dr. Chandra S. Metgud  
Controller of Examinations,  
KLE Academy of Higher Education & Research, Belagavi

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Ref. No: KAHER/Exam/24-25/D- 100225007

Date: 10<sup>th</sup> February 2025

**NOTIFICATION**

**Conduct of Theory Examination PG Allied Health Sciences I Semester (Regular) shall commence from 10<sup>th</sup> March 2025.**

**Constituent Unit: J.N. Medical College, Belagavi.**

**Schedule for compliance:**

Sl. No.	Particulars	PG Allied Health Sciences I Semester
1.	Deadline for Displaying Internal Assessment Marks and Student Attendance on the Notice Board is 5:00 PM	5 <sup>th</sup> March 2025
2.	Freezing up Internal Assessment Marks and Students Attendance	5 <sup>th</sup> March 2025
3.	Submission of Hard copy & Soft copy of IA Marks and Students attendance to the Office of the Controller of Examinations (till 12.00 Noon)	6 <sup>th</sup> March 2025
4.	Availability of online exam forms and online payment of examination fees and Availability of Hall Tickets ( <b>without fine</b> )	6 <sup>th</sup> to 8 <sup>th</sup> March 2025
5.	Availability of online exam forms and online payment of examination Fees and Availability of Hall Tickets ( <b>with fine</b> )	9 <sup>th</sup> March 2025

**The Examination Fee Structure is as follows:**

1.	Examination Application Form Fee Fine for late submission of Application Form	Rs. 300/- (To be paid by all the candidates) Rs. 450/-
2.	Marks Card Fee	Rs. 450/-
3.	Examination Fees	Rs.1,500/- per paper (for M.Sc. in Medical, M. Sc. In Psychology & M.Sc. in Nutrition & Dietetics, M. Sc. in Biotechnology) Rs.1,800/- per paper (for Master of Public Health, Master of Public Health in Epidemiology, Master of Public in Health in Health Economics, Master of Hospital Administration, M.Sc. Echocardiography & M.Sc. Perfusion Technology, M.Sc. Biostatistics)



*Dr. Chandra S. Metgud*

### Instructions to the Principal / Heads of the Institution

1. The Head of the institution is requested to ensure that the students owe no dues such as tuition fees, library fees, hostel fees etc.
2. The Head of the Institution should not encourage enrollment of the candidate's for University examinations after the scheduled due date of filling of examination forms. The Institution has to strictly follow the examination scheduled timeline.
3. Heads of the Departments may be informed to maintain the Register for Internal Assessment Marks / Record Marks. Internal Assessment marks/Record Marks and Attendance of the students shall be informed to the students for their benefit without fail.
4. Kindly circulate / notify the examination notification to the concerned course co-ordinators.
5. To facilitate smooth online transition of exam application forms and payment by the candidates, the Principal should help in setting up a separate Help Desk at the institution office for the same.
6. From the college's end to send SMS and share on Whats App groups to all candidates and their parents, informing them about the online exam application availability and payment options, both without a fine and with a fine.



By Order,

*Mehjabin* 10/2/25

Controller of Examinations

**To:**

- The Dean, Faculty of Medicine, KAHER, Belagavi.
- The Principal, J.N. Medical College, KAHER, Belagavi.

**Copy for information to:**

1. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
2. The Registrar, KAHER, Belagavi.
3. The Finance Officer, KAHER, Belagavi.
4. The Director, Academic Affairs, KAHER, Belagavi.
5. **The IT Section, KAHER, Belagavi. (To Upload on Website)**
6. Mr. Sudhindra Mokhasi-Contineo Pvt. Ltd.

} For information.